



CITY COUNCIL AGENDA – WORK SESSION

Tuesday, December 3, 2019 – 4:00 p.m.

City Hall, 1225 6th Avenue, Marion, IA 52302

The meeting is being recorded. Any item listed on the agenda may be open to discussion by the City Council. Times listed are estimated.

CALL TO ORDER

PROCLAMATIONS/OATHS

None

PRESENTATIONS – This section is for presentations from external entities regarding current council action and area projects and events.

1. Presentation: Uptown Marion Annual Report (Brooke Prouty, Uptown Marion) (Thursday)

CONSENT AGENDA – This section includes routine items and will be enacted by one motion without separate discussion unless Council requests an item to be removed to be considered separately.

1. Motion to approve the Consent Agenda as follows:

A. Administrative Services

1. Motion to approve minutes of the November 13, 14, 15, 19 and 21, 2019 City Council meetings.
2. Motion to approve the following liquor license applications:
 - a. Renewal – Mandarin Spice Buffet & Grill – 1412 Twixt Town Road
Class C Liquor License with additional privileges of Class B Native Wine Permit and Sunday Sales. One violation in last five years.
 - b. Renewal – Carlos O' Kellys – 3320 Armar Drive
Class C Liquor License with additional privileges of Catering, Outdoor Service, and Sunday Sales. No violations in the last five years.
 - c. New – West End Diner – 809 6th Avenue
Class C Liquor License with additional privileges of Outdoor Service. Effective 12/01/19.
3. Motion to approve the following Mayoral reappointments:
 - a. Arts Council
Angie Pierce-Jennings, 3323 Riverside Dr NE, term expires 1/1/23
Patrick Schmidt, 1420 25th Street, term expires 1/1/23

- b. Construction Code Review Board
Jim Burm, 1740 28th Avenue, term expires 1/1/24
Mark Morgan, 933 18th Street, term expires 1/1/24
 - c. Civil Rights Commission
Jennifer Tibbetts, 1033 7th Street, term expires 12/31/22
Brett Nilles, 6090 Staggs Leap Lane, term expires 12/31/22
Dave Baumler, 1805 Country Club Drive, term expires 12/31/22
Renae Forsyth-Christy, 2130 Geode Street, term expires 12/31/22
 - d. Historic Preservation Committee
Pat Klopfenstein, 5540 Hunters Ridge Court, term expires 1/1/23
Kathy Wilson, 2910 Somerbrook Lane, term expires 1/1/23
 - e. Local Option Sales Tax Oversight Committee
Dwight Hogan, 1565 7th Avenue, term expires 12/31/22
 - f. Nuisance Enforcement/Property Maintenance Advisory Board
Bob Kalous, 3340 Edgebrook Drive, term expires 1/1/23
Joe Skvor, 2080 26th Street, term expires 1/1/23
Grant Hagen, 1088 Elim Drive, term expires 1/1/23
 - g. Park Board
Patty Wise, 2570 Valleyview Court, term expires 12/31/23
Amy Hussel, 2085 Pebble Creek Drive, term expires 12/31/23
 - h. Planning & Zoning Commission
Phil Seidl, 3011 Orrian Drive SE, term expires 12/31/24
 - i. Public Services Board
Joe Spinks, 3165 29th Avenue, term expires 12/31/21
Craig Adamson, PO Box 885, term expires 12/31/21
4. Motion to receive and file certified list for Deputy Police Chief.
 5. Motion to receive and file certified list for Fire Lieutenant.
 6. Motion to approve payments as presented in the amount of \$1,612,522.09.
 7. Resolution No. _____ amending the non-bargaining pay schedule to include the addition of the Library Patron Services wage band.
 8. Resolution No. _____ approving support and financial commitment for the Main Street Program in Marion, Iowa.

B. Public Services – None

C. Public Safety – None

D. Parks – None

E. Engineering

1. Resolution No. _____ approving Partial Payment No. 4 to Boomerang Corp. regarding the 2019 RCB Culvert Under Central Avenue North of Indian Creek Project in the amount of \$33,391.36. (TRANS-18-092).

F. Community Development

1. Motion to receive, file and refer to the Planning and Zoning Commission:
 - a. Request approval of Peterson's Properties Addition Final Plat to Linn County located at 5105 North 10th Street. (Dennis Peterson)

G. Library – None

CONSENT AGENDA WITH MAYOR ABOUASSALY'S ABSTENTION

2. Motion to approve the Consent Agenda with Mayor AbouAssaly's abstention from voting and discussion as follows:

A. Administrative Services

1. Motion to approve the following liquor license applications:
 - a. Renewal – Giving Tree Theatre – 752 10th Street
Class C Liquor License with additional privilege of Sunday Sales.
No violations in the last five years.
2. Motion to approve the following Mayor Pro Tem reappointments:
 - a. Marion Municipal Airport Committee:
Craig Rairdin, 1000 Creekbend Court, term expires 12/31/23
Philip Legate, 2695 Pebble Creek Drive, term expires 12/31/23

B. Public Services – None

C. Public Safety – None

D. Parks – None

E. Engineering (4:00-4:05)

1. Motion to approve Project Calendar regarding Engineering Department payments as follows:
 - a. Resolution No. ____ approving Partial Payment No. 2 to Abode Construction, Inc. for overwidth and overdepth of trail associated with Briargate 4th Addition to the City of Marion in the amount of \$10,006.00. (ANN-18-109)
 - b. Resolution No. ____ approving Partial Payment No. 5 to Price Industrial Electric regarding the 2019 Highway 13 and Hennessey Parkway Traffic Signal and Turn Lane Improvements Project in the amount of \$34,937.86. (TRANS-18-074).
 - c. Resolution No. ____ approving Partial Payment No. 18 to Genesis Equities, LLC per Resolution No. 26329 regarding the 2017 Central Corridor Improvements Project – Phase 3 (13th Street to 19th Street) in the amount of \$15,410.02. (TRANS-18-091)
 - d. Resolution No. ____ approving Partial Payment No. 4 to Abode Construction, Inc. regarding the 2019 Irish Drive Extension Project in the amount of \$7,538.25. (TRANS-18-112)
 - e. Resolution No. ____ approving Partial Payment No. 3 to L.L. Pelling Company, Inc. regarding the 2019 Runway 17/35 Reconstruction Project in the amount of \$54,801.87. (ANN-18-082)
 - f. Resolution No. ____ approving Partial Payment No. 2 to Abode Construction, Inc. regarding the 2019 Marion Fire Station Site Subdrain Package in the amount of \$50,148.33. (FACS-18-062)
 - g. Resolution No. ____ approving Partial Payment No. 3 to Hall & Hall Engineers, Inc. for professional services related to the 2019 Fire Station Irish Drive Traffic Signal Project in the amount of \$1,400.00. (FAC-18-061)
2. Resolution No. _____ accepting the 2019 Marion Fire Station Site Subdrain Package. (FACS-18-062)
3. Resolution No. _____ approving Change Order No. 16 with Genesis Equities, LLC regarding the 2017 Central Corridor Improvements Project – Phase 3 (13th Street to 19th Street) regarding a retaining wall safety railing in the amount of \$8,775.00. (TRANS-18-091)
4. Resolution No. _____ accepting the Tower Terrace Road Project – Phase VI (Winslow Road to Lennon Lane). (TRANS-18-095)

F. Community Development (4:05-4:10)

1. Motion to approve Planning Department project payments as follows:
 - a. Resolution No. ____ approving payment no. 28 to Houseal Lavigne Associates for professional consulting services related to the Marion Zoning Ordinance per the contract for the Marion Airport in the amount of \$265.00. (GOV-18-012)
 - b. Resolution No. ____ approving payment no. 5 to GLD Properties LLC for construction of a portion of the Grant Wood Trail project located between 26th Street roundabout and 31st Street in the amount of \$37,525.73. (TRL-18-114)
2. Resolution No. _____ approving urban revitalization application from DFMA, LLC, associated with Sunny Ridge Villa's Phase II (Lot 1) located in the 2018 workforce housing urban revitalization area plan.
3. Resolution No. _____ approving urban revitalization application from DFMA, LLC, associated with Sunny Ridge Villa's Phase II (Lot 2) located in the 2018 workforce housing urban revitalization area plan.
4. Resolution No. _____ approving urban revitalization application from DFMA, LLC, associated with Sunny Ridge Villa's Phase II (Lot 3) located in the 2018 workforce housing urban revitalization area plan.
5. Resolution No. _____ approving urban revitalization application from DFMA, LLC, associated with Sunny Ridge Villa's Phase II (Lot 4) located in the 2018 workforce housing urban revitalization area plan.
6. Resolution No. _____ approving urban revitalization application from DFMA, LLC, associated with Sunny Ridge Villa's Phase II (Lot 5) located in the 2018 workforce housing urban revitalization area plan.

G. Library – None

REGULAR AGENDA

A. Administrative Services – None

B. Public Services – None

C. Public Safety – None

D. Parks (4:10-4:20)

1. Resolution No. _____ approving Software as a Service (SaaS) Agreement with RecDesk, LLC regarding the Parks and Recreation Management Software Program.

E. Engineering (4:20-4:25)

1. Motion to receive, file, and concur with the TAC Report regarding a request for no parking on Charter Oak Lane SE. (Cindi Rudish, 5020 Northridge Point SE)
2. Resolution No. _____ approving the establishment of a “No Parking” zone on the east side of Charter Oak Lane SE north of Northridge Point SE.

F. Community Development (4:25-4:30)

1. Resolution No. _____ approving purchase of a portion of the property located at 2442 5th Avenue from Galina G. Caldemeyer in the amount of \$5,885.66.
2. Resolution No. _____ approving an Acquisition Plat of a portion of property located at 2442 5th Avenue.
3. Resolution No. _____ approving an Acquisition Plat of a portion of property located at 694 7th Avenue.
4. Resolution No. _____ approving an Acquisition Plat of a portion of property located at 708 7th Avenue.
5. Resolution No. _____ approving an Acquisition Plat of a portion of property located at 707 7th Avenue.

G. Library (4:30-5:00)

1. Motion to remove from table motion directing staff to engage bond counsel and proceed with public notice of future library debt issuance. (Tabled 11/21/19)
2. Motion to amend motion directing staff to engage bond counsel and proceed with public notice of future library debt issuance by adding “with a maximum of \$7,000,000.”
3. Motion to direct staff to engage bond counsel and proceed with public notice of future library debt issuance with a maximum of \$7,000,000.

OTHER DEPARTMENT DISCUSSION – This portion of the meeting is set aside for other department discussions, presentations, and updates not related to current council action.

1. Administration: Ethics Policy Discussion. (Thursday)

COUNCIL COMMENTS – During this portion of the meeting, Council members may bring forward communications, concerns and reports on various matters.

ADJOURN