



Check-Free Payment Program

The Check-Free Payment Program is an electronic funds transfer program. With your authorization, your Municipal Utilities bill will be automatically deducted from your checking or savings account on the due date.

After signing up for the check-free program, you will continue to receive your bill, but a statement on the bill will say: *"DO NOT PAY - PAID BY DRAFT ON DUE DAY."* The amount due will be deducted from your bank account on the due date.

Please complete the AUTHORIZATION AGREEMENT FOR CHECK-FREE form and return it, along with your personalized voided check, to the address below. We will need to keep the voided check for our records.

Note: Your utility account must have a zero balance before we can set it up for check-free payments, so if applicable, please enclose a second check for payment of your current utility bill.

Please return the completed form and void check to:

Marion Water Department
1225 6th Ave Suite 150
Marion, IA 52302-3430

AUTHORIZATION AGREEMENT FOR CHECK-FREE – **Include Voided Check**

Water Department Account # _____ Date _____

I authorize *Marion Water Department* to initiate debit entries to my checking/savings account indicated below and authorize the depository financial institution to deduct the same from my account.

Name: _____ Financial Institution: _____

Address: _____ Checking Acct #: _____

Home #: _____ **or** Savings Acct #: _____

Cell #: _____ Signature: _____