

RESERVATION FORM
MERRILL GARDEN PARK, 152 7TH AVENUE, MARION IA

To reserve Merrill Garden Park, please complete this form and return it with your \$100 payment in cash or check to the Marion Water Department office at Marion City Hall, 1225 6th Avenue, Suite 150, Marion, IA 52302.

3 hour minimum reservation. **COST - \$100**

Questions: Please call Marion Water Dept. 319-743-6310

Office Use Only:

Date Fee Paid: _____

Check _____ Cash _____

Today's Date _____

Reservation Date _____

Time Period _____

Reservation is for: (please circle) graduation, birthday, anniversary, wedding, shower, other (describe below)

Other: _____

Responsible Party Name: _____

Address _____ Phone Number (s) _____

Number of People Expected _____ Electricity Request _____

FORM OF PAYMENT IS CASH OR CHECK AND DUE AT TIME OF MAKING RESERVATION

1. **No wine, beer, hard liquor** or smoking allowed at the park.
2. Rental time is from when you arrive to set up to when you clean up and leave (not the time of your event).
3. All reservations must end by 9:00 P.M.
4. All garbage is to be bagged and removed from park.
5. Pets must be on leash at all times and pet droppings removed.
6. Parking available at Marion Water Department Shop. **Do not block overhead doors.**

Cancellation/Refunds

Fifty percent (50%) of reservation fee will be returned in case of cancellations.

By signing below, I agree to rules governing use of this park premise.

Signature: _____ Date _____