RESERVATION FORM
MERRILL GARDEN PARK, 152 7TH AVENUE, MARION IA

To reserve Merrill Garden Park, please complete this form and return it with your $100 payment in cash or check to the Marion Water Department office at Marion City Hall, 1225 6th Avenue, Suite 150, Marion, IA 52302.

3 hour minimum reservation. **COST - $100**

Questions: Please call Marion Water Dept. 319-743-6310

Today’s Date ____________________________ Reservation Date ____________________________

Time Period_________________________

Reservation is for: (please circle) graduation, birthday, anniversary, wedding, shower, other (describe below)

Other: ________________________________________________________________

Responsible Party Name: ________________________________________________

Address ________________________________ Phone Number (s) __________________________

Number of People Expected _______ Electricity Request __________________________

**FORM OF PAYMENT IS CASH OR CHECK AND DUE AT TIME OF MAKING RESERVATION**

1. **No wine, beer, hard liquor** or smoking allowed at the park.

2. Rental time is from when you arrive to set up to when you clean up and leave (not the time of your event).

3. All reservations must end by 9:00 P.M.

4. All garbage is to be bagged and removed from park.

5. Pets must be on leash at all times and pet droppings removed.

6. Parking available at Marion Water Department Shop. **Do not block overhead doors.**

**Cancellation/Refunds**

Fifty percent (50%) of reservation fee will be returned in case of cancellations.

By signing below, I agree to rules governing use of this park premise.

Signature: ____________________________ Date ____________________________