



343 Marion Boulevard
Marion, Iowa 52302
www.cityofmarion.org

council memo

Date: 1.12.18

TO: Lon Pluckhahn, City Manager, Mayor & City Council

CC:

FROM: Mike Carolan, Parks Director

RE: City Council Meeting 1.18.18

D.1 Discussion regarding the Lowe Park South End Development Project. (Play area, Pavilion, Restroom and Irish Drive Landscaping)

An Open House was held on January 9 at Lowe Park to provide the community with information and gather input regarding the next phase of this park improvement project.

On Tuesday, I will provide the Council with updates on conceptual design, budget and construction schedule.

D.2 Resolution No. _____ approving Partial Payment No. 3 to MSA for professional services regarding the Lowe Park South End Development Project in the amount of \$16,625.00.

On July 6, 2017 City Council accepted bid and awarded a contract to MSA Professional Services in the amount of \$66,500.00. MSA has been hired to design and provide engineering services for the next phase of Lowe Park improvements. This phase includes landscaping, pavilion, restrooms and playground.

Staff recommends approving Partial Payment No.3 to MSA. Total project expenditures to date this contract are **\$26,600.00. (Balance to finish project \$39,900.00.)**



PROFESSIONAL SERVICES

INVOICE

.....
*Payment due upon receipt of invoice.
Interest at the rate of 1.5% per
month on unpaid balance will be
added to your next statement.*

REMIT TO:

MSA PROFESSIONAL SERVICES INC
PO Box 435
BARABOO WI 53913-0435

Mike Carolan
Marion Parks & Recreation
Thomas Park
343 Marion Boulevard
Marion, IA 52302

December 22, 2017
Project No: R16773000.0
Invoice No: 3
Project Manager Mathew Saur
Client Liaison Mathew Saur

Project R16773000.0 Marion Lowe Park South End Development

Professional Services from October 1, 2017 to December 16, 2017

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
Low Park South End Development	66,500.00	40.00	26,600.00	9,975.00	16,625.00
Total Fee	66,500.00		26,600.00	9,975.00	16,625.00
Total Fee					16,625.00
AMOUNT DUE THIS INVOICE:					\$16,625.00

Billings to Date	Current	Prior	Total	Received
	16,625.00	9,975.00	26,600.00	9,975.00

APPROVED FOR PAYMENT

Dept. Head _____
Signature _____
Date 01/08/18
PO No. Pd Friday 01/19/18
Acct. No. _____
Acct. No. 301.430.6750
Low Park South End Improvements
430.000.0009.003.01
Pay #3 Professional Services
Council Agenda 01/18/18

Offices in Illinois, Iowa, Minnesota, and Wisconsin

For Information, Contact The Cedar Rapids Office at: 319-364-4773 Fax: 319-364-2578